BOGEN®
COMMUNICATIONS, INC.

AVAYA PAGING SURVEY SHEET

Avaya Associate Information: **Customer Information:**

Name:	_____	**Company Name:** _____
Title:	_____	**Contact:** _____
e-mail:	_____	**Address:** _____
Address:	_____	**City/State:** _____
City/State:	_____	**Zip:** _____
Zip:	_____	**Phone:** _____
Phone:	_____	_____
Fax:	_____	**Submit Date:** _____

Identify customer's needs uncovered during sales interview process:

☐ People Locating   ☐ Night Bell   ☐ Talkback   ☐ CPE Background Music
☐ Emerg. Announcements ☐ Time Clock / Tone ☐ Door Speaker   ☐ Digital Delay Unit
☐ Zoning   ☐ Alert Tones   ☐ Visual Signs   ☐ Microphone Access
☐ Remote Buildings   ☐ Pre-Rec. Messages ☐ Call Stacker   ☐ Automatic Volume Controller

Type of telephone system being utilized: _____

Type of access from the telephone system:
☐ C.O. Trunk: LS/GS   ☐ Page Port   ☐ Aux. Trunk   ☐ Centrex   ☐ Other_____

If you checked the **zoning** box above, indicate specific areas (zones) into which the customer would like to divide the facility. Also indicate whether customer wants talkback **(TB)**, night bell **(NB)**, background music **(BM)** in that zone, **(AVC)** automatic volume controller, and **(VS)** visual signs.

ZONE	AREA	TB	NB	BM	AVC	VS	ZONE	AREA	TB	NB	BM	AVC	VS
1.	_____	☐	☐	☐	☐	☐	6.	_____	☐	☐	☐	☐	☐
2.	_____	☐	☐	☐	☐	☐	7.	_____	☐	☐	☐	☐	☐
3.	_____	☐	☐	☐	☐	☐	8.	_____	☐	☐	☐	☐	☐
4.	_____	☐	☐	☐	☐	☐	9.	_____	☐	☐	☐	☐	☐
5.	_____	☐	☐	☐	☐	☐	10.	_____	☐	☐	☐	☐	☐

Add a separate sheet for additional zones. (Up to 99 zones are available.)

Secure a blue print or a detailed sketch from your customer to gather additional information about your Customer's location. Verify that a scale/dimensions are documented on the print. Walk through the facility to gather info (See checklist below). Send this page, the blue print, and gathered information to the address at the bottom of this page.

Please mark the following information on the blue print or sketch:

- **Mark the ambient noise levels for each specific area (use a dB meter, or dB charts).**
- **Referring to the zones above, indicate areas, or specific locations of zones.**
- **Mark locations of existing or proposed telephones.**
- **Indicate areas that do not need to be covered for paging. (Mark with "no paging".)**
- **Indicate the types of ceilings and ceiling heights for each area. (See list below.)**
- **Indicate areas where customer will want to locate a doorphone speaker.**
- **List any/all equipment attempting to reuse (manufacturer, model, type and voltage of speakers).**
- **Indicate any sound barriers (warehouse racks, mezzanines, new walls, etc.)**
- **Floor type for each area (cement, tile, wood, metal, grate)**
- **Indicate any open areas (no sound absorbing material present)**